INFORMATION BULLETIN

EDD Employment Development Department
State of California

WELFARE-TO-WORK

Number: WB00-17

Date: April 7, 2000
Expiration Date: 12/31/00
69:149:is:3681

TO: SERVICE DELIVERY AREA ADMINISTRATORS
           PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
           WELFARE-TO-WORK 15 PERCENT SUBGRANTEES
           DOL WELFARE-TO-WORK 25 PERCENT SUBGRANTEES
           COUNTY WELFARE DIRECTORS
           CALIFORNIA DEPARTMENT OF SOCIAL SERVICES STAFF
           EDD EXECUTIVE STAFF
           WORKFORCE DEVELOPMENT BRANCH STAFF

SUBJECT: JTA SYSTEM VERSION 3.25.0 RELEASE

The purpose of this information bulletin is to inform you that the Workforce Investment Division (WID) will release the Job Training Automation (JTA) system Version 3.25.0 on the weekend of April 7, 2000. The JTA system software will be available beginning Monday, April 10, 2000. A detailed description of the software changes is attached.

NOTE TO TIMESHARE JTA SYSTEM USERS: This release will be installed over the weekend. Please do not access your system from Friday, April 7, 2000, at 6 p.m. through Monday, April 10, 2000, at 8 a.m.

NOTE TO STANDALONE JTA SYSTEM USERS: The release files can be accessed from the Shasta County Private Industry Council's server site on Wednesday, April 12, 2000. Release 3.24.0 must be installed prior to the installation of this release.

This software release includes changes to the Welfare-to-Work (WtW) module that will allow local areas to transfer participants from the first year funding allocation (grant 800) to the second year funding allocation (grant 801). A new termination code has been added for this purpose (code 15), and the WtW Participant Report (PWPR) has been modified to show a summary count of participants who are transferred from grant 800 to grant 801.

This release also includes changes to the WtW module that will allow the transferring of a participant from 30 percent eligibility to 70 percent eligibility within the same funding source and the tracking of expenditures associated with each enrollment. Prior to this release, it was possible to change enrollment from one program type to another, but that change overrode the expenditures and activities associated with the first enrollment. A new termination code has been added (code 16) to provide tracking for these types of participants. The PWPR has been modified to show a summary count of participants who are transferred from 30 percent to 70 percent within the same funding source.

This release also includes the addition of two eligibility codes for use by the Federal Competitive Grantees which will allow them to continue to use the JTA system to track clients being served with the new WtW Amendments of 1999. Further changes to the WtW module to allow for these new eligibility requirements will be in place for both Formula and State Competitive Grantees in October 2000.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
    Chief

Attachment

JOB TRAINING PARTNERSHIP ACT (JTPA) RELEASE NOTES
SERVICE DELIVERY AREA (SDA) RELEASE 3.25.0

Welfare-to-Work Module

Programs modified:

Log # 4882, 4915   (EWRF) Enter WtW Registration Form

The program has been modified by the addition of eligibility codes "Y" and "Z". Field 39 will now accept up to four characters instead of two. These eligibility codes are linked to Program Types "5" and "6" to allow the entry of registrations by the Federal Competitive Grantees. These eligibility codes can be entered manually to override existing codes "A", "B" or "X" or may be entered in addition to "A" and/or "B". When codes "Y" or "Z" are entered, a message will appear "No eligibility edits in place at this time. Continue (Y/N)?" (These codes do not have system edits and should be used with caution.)

The program has been modified to correctly calculate age in field 15.

Log # 4909, 4915   (EWEF) Enter WtW Enrollment Form

The program has been modified to allow multiple enrollments for the same grant and different program types. For example two enrollments against grant 800 may be entered if the eligibility code is B (30 percent) for the first enrollment and A (70 percent) for the second enrollment. The system will not allow entry of same grant <u>and</u> same program type.

In addition, the program has been modified to allow enrollments into program types "5" and "6" as linked to eligibility codes "Y" and "Z" for the Federal Competitive Grantees.

Log # 4910   (PWPR) Print WtW Participant Report

This program has been modified to redesign this report. A copy of the modified report is attached to the end of these notes. The changes are:
- Two new categories have been added to Section II. Participant Summary
    - G. 1. Transfer Eligibility from Grant 800 to Grant 801 and
    - G. 2. Transfer Eligibility from 30 percent to 70 percent within the Same Grant

- Section IV.   Family Summary has been removed
- Section V.   Total Accrued Expenditures has been renumbered to Section IV
- Section VI.   Individual Development Accounts has been renumbered to Section V
- Section VII.   Comments has been renumbered to Section VI

Participants who are transferred with termination codes 15 or 16 will appear in the new G1 and G2 categories on this report.

Log #4920   (PWRF) Print WtW Registration Form
Log #4919   (PWRL) Print WtW Registration Listing

These programs have been modified to expand the field for wtw_eligy_cd to four characters so that eligibility codes "A", "B", "Y" and "Z" may appear in the eligibility field concurrently.

Log # 4913   (PWFI) Print WtW Follow-Up Report
**   (PWFS) Print WtW Summary Follow-Up Report**

These programs have been modified to match new report layouts for files received from University of California at Berkeley (UCB.) Report layouts were changed to accommodate five new questions being asked by the interviewers at UCB.

Log # 4918   (XWPD) Extract WtW Participant Report

The program has been modified to expand the field for wtw_eligy_cd to four characters so that eligibility codes "A", "B", "Y" and "Z" will be accepted.

<u>Scripts</u>:

A script will be run to update the d_wtw_actvy_cd table to clarify the abbreviations for:
- Activity code 03 = PubSews (Public Sector Employment Wage Subsidy)
- Activity code 04 = PrivSews (Private Sector Employment Wage Subsidy)

A script will be run to update the d_wtw_term_cd table to add two new term codes:
- Termination code 15 = Transfer Eligibility from Grant 800 to Grant 801
- Termination code 16 = Transfer Eligibility from 30% to 70% within Same Grant

A script will be run to load data returned from Labor Market Information Division (LMID). SDAs can create the Print WtW Base Wage (PWBG) report and read the results (if any) in the Report Input/Output Handler (RIOH).

JTPA Module

Log #s 4882, 4906   (ERF) Enter Registration Form

The program has been modified to allow the entry of eligibility code of "X" in field 56. Users may override system-generated eligibility codes for the purpose of entering applications that <u>will</u> <u>not</u> be converted to the Workforce Investment Act.

The program has been modified to correctly calculate age in field 55.

This is a sample of the re-designed WtW Participant Report (PWPR):

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┌─────────────────────────────────────────────────────────────────┐
│              WELFARE TO WORK PARTICIPANT REPORT                   │
│ ================================================================= │
│ Subgrantee Name and Address:   Subgrantee Code:                   │
│                                Grant Code:                        │
│                                Report Range:  MM/DD/YYYY to MM/DD/YYYY │
│                                Agency:                            │
│                                                                   │
│                                                                   │
│ ================================================================= │
│ I.  SUBGRANT INFORMATION                                          │
│     A. Report Revision Number                              99     │
│     B. Subgrant/Contract Number                         !!!!!!!   │
│     C. Subgrant Term            From            MM/DD/YYYY         │
│                                 To              MM/DD/YYYY         │
│ ================================================================= │
│ II. PARTICIPANT SUMMARY                     CUMULATIVE TOTALS      │
│                                                                   │
│     A. Total Participants Enrolled                     999,999    │
│     B. Total Participants Served                       999,999    │
│        1.  Required Beneficiaries (70% of $MINIMUM)    999,999    │
│        2.  Other Eligibles (30% of $MAXIMUM)           999,999    │
│     C. Total Participants Terminated                   999,999    │
│        1.  Required Beneficiaries (70% of $MINIMUM)    999,999    │
│        2.  Other Eligibles (30% of $MAXIMUM)           999,999    │
│     D. Placed in Unsubsidized Employment               999,999    │
│        1.  Greater than or equal to 30 hours per week  999,999    │
│        2.  Less than 30 hours per week                 999,999    │
│     E. Employed in Unsubsidized Employment When Entering WtW  999,999 │
│        1.  Greater than or equal to 30 hours per week  999,999    │
│        2.  Less than 30 hours per week                 999,999    │
│     F. Placed in Subsidized Employment                 999,999    │
│        1.  Greater than or equal to 30 hours per week  999,999    │
│        2.  Less than 30 hours per week                 999,999    │
│     G. Transfers                                       999,999    │
│        1. Transfer from Grant 800 to Grant 801         999,999    │
│        2. Transfer Eligibility from 30% to 70% within the Same Grant  999,999 │
│                                                                   │
│                                                                   │
│ ================================================================= │
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III.   ACTIVITIES SUMMARY

   A. Total Activities
   1.   Community Service   999,999
   2.   Work Experience   999,999
   3.   Public Sector Employment Wage Subsidy   999,999
   4.   Private Sector Employment Wage Subsidy   999,999
   5.   On-the-Job Training   999,999
   6.   Job Readiness Service   999,999
   7.   Job Placement Services   999,999
   8.   Post-Employment Services   999,999
   9.   (No Longer in Use)   999,999
  10.   Support Services   999,999
  11.   Other Employment Activities   999,999
  12.   (No Longer in Use)   999,999
  13.   In-depth Assessment, Individualized Service, Case Mgmt.   999,999

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IV.   Total Accrued Expenditures   999,999
V.   Individual Development Accounts   999,999
VI.   Comments:

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Name	Title	Phone No.	Signature
		999-999-9999	
Contact Person	Title	Phone No.	Date Submitted
		999-999-9999	MM/DD/YYYY